

GOMACTech 2007 Technical Session Proposal and Information Form

Session Title:	E l e c t r o n i c s f o r E x t r e m e E n v i r o n m e n t s
Session Abstract (250 words):	
Session Champion:	Sammy Kayali
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Email:	skayali@jpl.nasa.gov
Session Organizer:	Elizabeth Kolawa
Phone:	(818) 393-2593
Email:	elizabeth.kolawa@jpl.nasa.gov
Session Chair:	
Phone:	
Email:	
Session Co-Chair:	
Phone:	
Email:	

	Invited Paper Title	Author	Affiliation
1			
2			
3			
4			

Instructions

This form is designed to streamline the session organization and paper selection process for the GOMACTech conference. Each Technical Program Committee (TPC) member who is interested in serving as a session champion should complete this form and send an electronic copy to the Technical Program Chair *as early in the process as possible*.

Paper sessions typically are allotted four papers and 90 minutes, with each paper running 20 minutes and an additional 10 minutes of slack time for extra questions, unanticipated delays with computer hardware, etc. Linked double sessions are possible under some circumstances, as are special double-length invited papers replacing two regular papers.

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Roles and Responsibilities for Tech Session Formation and Implementation

Champion

- Member of Steering Committee and/or Technical Program Committee (TPC)
- Knowledgeable of players in potential session technical area
- Identifies and recruits session organizer
- Works with and guides session organizer to define overall scope of session, select session Chair and Co-Chair
- Responsible to TPC Chair
- Reports session status to General Chair and TPC Chair

Organizer

- Identifies and recruits session Chair and Co-Chair
- Knowledgeable of field
- **Designs session to provide overview of current state of art**
 - May elect to have any mix of solicited versus submitted abstracts
 - Identifies and solicits prospective abstracts for session
 - Current trend is toward “solicited” papers
 - **Invited papers will be reviewed by the TPC and may be rejected!**
 - Clearly state to invitee abstract will be reviewed by Technical Program Committee (TPC)
 - Abstract must be rated acceptable by TPC to be presented as paper at Conference
- Coordinates with session chair abstract reviews and final materials to assure highest session quality
- Assures abstracts, full papers and presentation materials are received in a timely manner to meet conference deadlines

Session Chair

- Selected by Session Organizer
- Structures session in concert with Co-Chair
- Introduces speakers
- Monitors time during each presentation
- Facilitates Question and Answer Period
- Suggested Assignments:
 - Chair: Government
 - Co-Chair: Non-Government

Session Co-Chair

- Selected by Session Organizer
- Assists Session Chair as requested

GOMACTech 2007 Executive Committee Contact Information

- General Chair: Dr. Dev Palmer, dev.palmer@us.army.mil, 919-549-4246
- Technical Program Chair: Dr. Gerry Borsuk, gerald.borsuk@nrl.navy.mil, 202-767-3525
- Local Arrangements Chair: Dr. Chris Hicks, chris.hicks@navy.mil, 301-342-9094
- Conference Management: Ralph Nadell, rnadell@pcm411.com, 212-460-8090 x203